

Minutes of the Meeting

IQAC meeting was conducted on 04-06-2019 at Principal's Chamber at 11.00 am with a silent prayer. The following members were present in the meeting.

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|--------------------------|---------------------------|
| 1. Dr.P.Manoj Kumar | - Chairperson |
| 2. Mr.Arun.J.L. | - Teacher |
| 3. Mrs.Senthila.S | - Teacher |
| 4. Mrs.Kavitha.K.V | - Teacher |
| 5. Dr.D.Shaiju Alfi | - Management Member |
| 6. Mrs.Soorya Kala | - Admin Finance |
| 7. Mrs.Shiji.O.S | - Admin Computer |
| 8. Mr.V.C.Vijayakumar | - Nominee - Local Society |
| 9. Ms.Anjeli Devi.E.M. | - Nominee – Student |
| 10. Mrs.Anju.V.G. | - Nominee – Alumni |
| 11. Mr.C.Christu Das | - Nominee – Employer |
| 12. Mr.Shyam | - Nominee – Industrialist |
| 13. Ms.Shehanaz.S.Najeeb | - Nominee – Stakeholder |
| 14. Mrs.Seena.H. | - Co-ordinator – IQAC |

- The minutes of the previous meeting was read and evaluated whether the measures taken was implemented.
- Principal informed the IQAC coordinator and members to collect the data required for the preparation of AQAR 2019-20
- The members also discussed regarding the admission details for the upcoming academic year.
- IQAC decided to conduct a national seminar in the month of august 2019. Necessary steps were taken for the smooth conduct of seminar and staffs were appointed as co-ordinators for the conduct of the same by the Principal. It is decided to invite the near by colleges of the southern zone.
- Initiatives were taken by IQAC to donate basic requirements like food materials, clothes etc as a part of flood relief to the flood affected areas on behalf of Onam celebration. Necessary steps were discussed to implement the same.




Prof. (Dr.) P. Manoj Kumar, M.Pharm., Ph.D.
Principal

Minutes of the Meeting

IQAC meeting was conducted on 9th October 2019 at Principal's Chamber at 11.30 am with a silent prayer. The following members were present in the meeting.

1. Dr.P.Manoj Kumar - Chairperson
2. Mr.Arun.J.L. - Teacher
3. Mrs.Senthila.S - Teacher
4. Mrs.Kavitha.K.V - Teacher
5. Dr.D.Shaiju Alfi - Management Member
6. Mrs.Soorya Kala - Admin Finance
7. Mrs.Shiji.O.S - Admin Computer
8. Mr.V.C.Vijayakumar - Nominee - Local Society
9. Ms.Anjeli Devi.E.M. - Nominee – Student
10. Mrs.Anju.V.G. - Nominee – Alumni
11. Mr.C.Christu Das - Nominee – Employer
12. Mr.Shyam - Nominee – Industrialist
13. Ms.Shehanaz.S.Najeeb - Nominee – Stakeholder
14. Mrs.Seena.H. - Co-ordinator - IQAC

- The minutes of the previous meeting was discussed.
- Principal appreciated the co-ordinators involved in the collection of donations to flood affected areas.
- Principal also appreciated the staff co-ordinators and students who actively participated for the successful conduct of National Seminar. Nearly 250 delegates attended the seminar from the different pharmacy college of the South Zone.
- The data submitted by different departments for the preparation of AQAR 2019-20 was evaluated.
- The IQAC decided to conduct a blood donation camp and World Diabetic day.
- Initiatives were taken by IQAC to conduct student satisfactory survey with the help of Questionnaire framed by NAAC.




Prof. (Dr.) P. Manoj Kumar, M.Pharm., Ph.D.
Principal

Minutes of the Meeting

IQAC meeting was conducted on 03/03/2020 at Principal's Chamber at 11.00 am with a silent prayer. The following members were present in the meeting.

1. Dr.P.Manoj Kumar - Chairperson
2. Mr.Arun.J.L. - Teacher
3. Mrs.Senthila.S - Teacher
4. Mrs.Kavitha.K.V - Teacher
5. Dr.D.Shaiju Alfi - Management Member
6. Mrs.Soorya Kala - Admin Finance
7. Mrs.Shiji.O.S - Admin Computer
8. Mr.V.C.Vijayakumar - Nominee - Local Society
9. Ms.Anjeli Devi.E.M. - Nominee – Student
10. Mrs.Anju.V.G. - Nominee – Alumni
11. Mr.C.Christu Das - Nominee – Employer
12. Mr.Shyam - Nominee – Industrialist
13. Ms.Shehanaz.S.Najeeb - Nominee – Stakeholder
14. Mrs.Seena.H. - Co-ordinator – IQAC

- Minutes of the previous meeting was discussed.
- The feedbacks collected by the students on the basis of students satisfactory survey was evaluated and discussed by the Principal.
- Feedback was collected from the programme committee which looks into the academic activities of the institution. Steps were taken for the conduct of effective revision classes for the students to improve the results of the students.




Prof. (Dr.) P. Manoj Kumar, M.Pharm., Ph.D.
Principal

Minutes of the Meeting of IQAC

IQAC meeting was conducted on 15/07/2016 at Principal's chamber at 2.pm with a silent prayer. The following members were present in the meeting.

1. Dr.P.Manoj Kumar - Chairperson
2. Mr.Arun.J.L - Teacher
3. Mrs.Senthila.S. - Teacher
4. Mrs.Kavitha.K.V. - Teacher
5. Dr.D.Shaiju Alfi - Management Member
6. Mrs.Deena Das.C.S - Admin Finance
7. Mr.Dinil Das.C.S - Admin computer
8. Mr.V.C.Vijayakumar - Nominee – Local society
9. Ms.Aiswarya.B.S - Nominee - Student
10. Ms.Sumini.B - Nominee - Alumni
11. Mr.C.christu Das - Nominee - Employer
12. Mr.Shyam - Nominee - Industrialist
13. Mr.Pushpajan - Nominee - Nominee Stakeholder
14. Mrs.Seena.H - Nominee - Co –Ordinator – IQAC

- Principal welcomed all the members of IQAC. He asked them to be remained updated with their responsibilities.
- It was decided that during an academic year, every fourth month, IQAC meeting should be conducted.
- All the members came forward with their idea for the conduct of academic year 2016-17.
- Requirements like purchase, of record, new library books, conduct of exams etc were Discussed.
- Duties of anti ragging committee and squad was evaluated.
- Programmes to be conducted for the coming months were discussed.
Onam Celebrations, World Pharmacist Day celebration, Anti diabetic day celebration, Yoga day celebration, Pharmacy week celebration.


Prof. (Dr.) P. Manoj Kumar, M.Pharm., Ph.D.
Principal



Minutes of the Meeting of IQAC

IQAC meeting was conducted on 25/11/2016 at Principal's chamber at 2.pm with a silent prayer. The following members were present in the meeting.

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|-----------------------|----------------------------------|
| 1. Dr.P.Manoj Kumar | - Chairperson |
| 2. Mr.Arun.J.L | - Teacher |
| 3. Mrs.Senthila.S. | - Teacher |
| 4. Mrs.Kavitha.K.V. | - Teacher |
| 5. Dr.D.Shaiju Alfi | - Management Member |
| 6. Mrs.Deena Das.C.S | - Admin Finance |
| 7. Mr.Dinil Das.C.S | - Admin computer |
| 8. Mr.V.C.Vijayakumar | - Nominee – Local society |
| 9. Ms.Aiswarya.B.S | - Nominee - Student |
| 10. Ms.Sumini.B | - Nominee - Alumni |
| 11. Mr.C.christu Das | - Nominee - Employer |
| 12. Mr.Shyam | - Nominee - Industrialist |
| 13. Mr.Pushpajan | - Nominee - Nominee Stakeholder |
| 14. Mrs.Seena.H | - Nominee - Co –Ordinator – IQAC |

- Previous meeting minutes were read.
- Principal gave his feedback regarding the activities conducted and appreciated the staffs and students for their active participation.
- It was decided to conducted more awareness classes for students and staffs.
- Principal evaluated the conduct of PTA meeting.
- Discussion was also carried out regarding the conduct of Sessional and University examination. The result outcome was also evaluated.
- Committee members put forwards the ideas regarding the programmes to be conducted Christmas Celebration, Orphanage visit, Awareness Class, Campus Interview.


Prof. (Dr.) P. Manoj Kumar, M.Pharm., Ph.D.
Principal



Minutes of the Meeting of IQAC

IQAC meeting was conducted on 28/03/2017 at Principal's chamber at 2.pm with a silent prayer. The following members were present in the meeting.

1. Dr.P.Manoj Kumar - Chairperson
2. Mr.Arun.J.L - Teacher
3. Mrs.Senthila.S. - Teacher
4. Mrs.Kavitha.K.V. - Teacher
5. Dr.D.Shaiju Alfi - Management Member
6. Mrs.Deena Das.C.S - Admin Finance
7. Mr.Dinil Das.C.S - Admin computer
8. Mr.V.C.Vijayakumar - Nominee – Local society
9. Ms.Aiswarya.B.S - Nominee - Student
10. Ms.Sumini.B - Nominee - Alumni
11. Mr.C.christu Das - Nominee - Employer
12. Mr.Shyam - Nominee - Industrialist
13. Mr.Pushpajan - Nominee - Nominee Stakeholder
14. Mrs.Seena.H - Nominee - Co –Ordinator – IQAC

- Previous meeting minutes were discussed.
- Feedback collected from the students were discussed.
- Programmes organized in the college were evaluated.
- Decided to conduct a meeting of Teaching staffs and principal to discuss regarding the revisions to be conducted and to improve the results.
- Discussions were carried out regarding conduct of campus interview.


Prof.(Dr.)P.Manoj Kumar, M.Pharm., Ph.D.
Principal



Minutes of the Meetings

IQAC meeting was conducted on 06-07-2017 at Principal's Chamber at 11.00 am with a silent prayer. The following members were present in the meeting.

1. Dr.P.Manoj Kumar. - Chairperson
2. Mr.Arun.J.L. - Teacher
3. Mrs.Senthila.S - Teacher
4. Mrs.Kavitha.K.V. - Teacher
5. Dr.D.Shaiju Alfi. - Management Member
6. Mrs.Soorya Kala. - Admin Finance
7. Mr. Dinil Das. - Admin Computer
8. Mr.V.C.Vijayakumar - Nominee - Local Society
9. Ms.Anjeli Devi.E.M. - Nominee — Student
10. Ms. Sudhimol.M. - Nominee — Alumni
11. Mr.C.Christu Das. - Nominee —"Employer
12. Mr.Shyam. - Nominee — Industrialist
13. Ms.Shehanaz.S.Najeeb. - Nominee — Stakeholder
14. Mrs.Seena.H. - Co-ordinator – IQAC

- The proceedings of the previous meeting and the actions taken and implemented was discussed
- Principal and management came forward with an idea of conduct of Graduation ceremony during this academic year.
- It was also decided to Publish and release college magazine.
- Conduct of the University and sessional exams was reviewed by the Principal.
- Conduct of First Sessional Exams for all courses were discussed
- The anti ragging report send to the University was evaluated
- Anti-ragging duties were allotted to the Teaching and Non-Teaching Staffs
- The committee members decided to conduct the following programmes within next three months.
 1. Onam Celebration
 2. Attend/conduct of seminars or Guest Lectures
 3. Conduct of Youth Day.
 4. Industrial visit
 5. Pharmacist day celebration
 6. Diabetes day celebration

Minutes of the Meetings

IQAC meeting was conducted on 20/11/2017 at Principal's Chamber at 11.00 am with a silent prayer. The following members were present in the meeting.

1. Dr.P.Manoj Kumar. - Chairperson
2. Mr.Arun.J.L. - Teacher
3. Mrs.Senthila.S. - Teacher
4. Mrs.Kavitha.K.V. - Teacher
5. Dr.D.Shaiju Alfi. - Management Member
6. Mrs.Sooraya Kala. - Admin Finance
7. Mr. Dinil Das. - Admin Computer
8. Mr.V.C.Vijayakumar. - Nominee - Local Society
9. Ms.Anjeli Devi.E.M. - Nominee — Student
10. Ms. Sudhimol.M. - Nominee — Alumni
11. Mr.C.Christu Das. - Nominee —"Employer
12. Mr.Shyam. - Nominee — Industrialist
13. Ms.Shehanaz.S.Najeeb. - Nominee — Stakeholder
14. Mrs.Seena.H. - Co-ordinator – IQAC

- Last meeting review was discussed.
- Principal and management appreciated the teaching and nonteaching staffs for their active participation for the successful conduct of Graduation ceremony.
- Management and Principal congratulated the University First Rank holder, Mr.Soji, M.pharm student, and also appreciated the staffs for this achievement.
- PTA meeting was also conducted and parents response was discussed.
- Practical records for the academic year 2018-19 was purchased and distributed to students. Onam celebration 2018 was conducted by IVth year Pharm D students.
- Participation of faculties in Young Adults Guidance & Counseling programme conducted by KUHS.
- Steps were taken to conduct financial, auditing in the month of March.
- To conduct Principal and Teachers meeting to discuss issues to improve the Quality of students, purchase of chemicals for practicals and project works etc.
- Feedbacks collected by the students were discussed.

Minutes of the Meetings

IQAC meeting was conducted on 5/3/18 at Principal's Chamber at 11.00 am with a silent prayer. The following members were present in the meeting.

1. Dr.P.Manoj Kumar. - Chairperson
2. Mr.Arun.J.L. - Teacher
3. Mrs.Senthila.S. - Teacher
4. Mrs.Kavitha.K.V. - Teacher
5. Dr.D.Shaiju Alfi. - Management Member
6. Mrs.Soorya Kala. - Admin Finance
7. Mr. Dinil Das. - Admin Computer
8. Mr.V.C.Vijayakumar. - Nominee - Local Society
9. Ms.Anjeli Devi.E.M. - Nominee — Student
10. Ms. Sudhimol.M. - Nominee — Alumni
11. Mr.C.Christu Das. - Nominee —"Employer
12. Mr.Shyam. - Nominee — Industrialist
13. Ms.Shehanaz.S.Najeeb. - Nominee — Stakeholder
14. Mrs.Seena.H. - Co-ordinator – IQAC

- Minutes of the previous meeting was discussed .
- Financial auditing details were discussed.
- PTA meeting was conducted and the feedback was evaluated.
- Faculties collect regular feedback from the students.
- Faculty members were allotted to guide and encourage the students to attend GPAT qualifying exam
- Feedback of the students who attended industrial visit was evaluated and it was decided to have more such programs.
- Date was decided for the conduct of Principal and teachers meeting to discuss the general issues of institution regarding improvement in result, completion of portions before the exam etc.
- Committee decided to conduct more programs in association with SK Hospital.
- Committee decided to celebrate International woman's day and a camp in association with it.
- There was also a decision for conduct of faculty orientation programme.

Minutes of the Meeting

IQAC meeting was conducted on 09-07-2018 at Principal's Chamber at 11.00 am with a silent prayer. The following members were present in the meeting.

1. Dr.P.Manoj Kumar - Chairperson
2. Mr.Arun.J.L. - Teacher
3. Mrs.Senthila.S - Teacher
4. Mrs.Kavitha.K.V - Teacher
5. Dr.D.Shaiju Alfi - Management Member
6. Mrs.Soorya Kala - Admin Finance
7. Mrs.Shiji.O.S - Admin Computer
8. Mr.V.C.Vijayakumar - Nominee - Local Society
9. Ms.Anjeli Devi.E.M. - Nominee – Student
10. Mrs.Anju.V.G. - Nominee – Alumni
11. Mr.C.Christu Das - Nominee – Employer
12. Mr.Shyam - Nominee – Industrialist
13. Ms.Shehanaz.S.Najeeb - Nominee – Stakeholder
14. Mrs.Seena.H. - Co-ordinator - IQAC

- The proceedings of the previous meeting and the actions taken and implemented was discussed.
- The new members of the IQAC was introduced and welcomed by the Principal. They were informed about their duties and responsibilities.
- All the members were asked to introduce their suggestions for the smooth conduct of academic year 2018-19.
 1. Admission details of 2018-19 was explained.
 2. Requirement and measures for purchase of records for the academic year 2018-19
 3. Purchase of library book for the academic year 2018-19 focusing on D.Pharm course.
 4. Maintenance of infrastructure facilities for D.Pharm course.
 5. To conduct more campus interviews for placement of the outgoing students.
 6. Measures to improve the results for the academic year 2018-19.
- Conduct of the University Exams was reviewed by the Principal and it was decided to continue in the same manner.
- All the eligible faculty members were informed to attend the valuation duties assigned by the University without fail.
- Regarding the conduct of First Sessional Exams for all courses were discussed.
- The anti ragging report send to the University was evaluated.
- New Anti-ragging duties were implemented to the Teaching and Non-Teaching Staffs.
- Requirements for starting D.Pharm course were discussed.
- The committee members decided to conduct the following programmes with in next three months.
 1. Onam Celebration
 2. Attend/conduct of seminars or Guest Lectures
 3. Conduct of Youth Day
 4. Conduct of International Seminar



Manoj
Prof (Dr.) Manoj Kumar, M.Pharm., FRCGS
Principal

Minutes of the Meeting

IQAC meeting was conducted on 23/11/2018 at Principal's Chamber at 11.00 am with a silent prayer. The following members were present in the meeting.

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|--------------------------|---------------------------|
| 1. Dr.P.Manoj Kumar | - Chairperson |
| 2. Mr.Arun.J.L. | - Teacher |
| 3. Mrs.Senthila.S | - Teacher |
| 4. Mrs.Kavitha.K.V | - Teacher |
| 5. Dr.D.Shaiju Alfi | - Management Member |
| 6. Mrs.Soorya Kala | - Admin Finance |
| 7. Mrs.Shiji.O.S | - Admin Computer |
| 8. Mr.V.C.Vijayakumar | - Nominee - Local Society |
| 9. Ms.Anjeli Devi.E.M. | - Nominee – Student |
| 10. Mrs.Anju.V.G. | - Nominee – Alumni |
| 11. Mr.C.Christu Das | - Nominee – Employer |
| 12. Mr.Shyam | - Nominee – Industrialist |
| 13. Ms.Shehanaz.S.Najeeb | - Nominee – Stakeholder |
| 14. Mrs.Seena.H. | - Co-ordinator - IQAC |

- Last meeting review was discussed
- Sessional Exams were smoothly conducted and evaluated. PTA meeting was also conducted and there was good response from the part of Parents.
- Proceeding of the purchase of book and maintenance of infrastructure and other facilities to start D.Pharm course was reviewed
- Practical records for the academic year 2018-19 was purchased and distributed to students.
- Onam celebration 2018 was conducted by IVth year B.Pharm students.
- Staffs participated in Quality Improvement Programme conducted at St.Joseph's College of Pharmacy, Cherthala.
- Participation of faculties in Young Adults Guidance & Counseling programme conducted by KUHS and the strategies discussed was implemented in the institution was reviewed.
- Faculties and students attended National Seminar conducted at Chemist College of Pharmacy, Ernakulam.
- Faculties participated in National conference at Annamalai University.
- Decided to conduct an International Seminar in the institution by 30th November. Its proceedings were evaluated.
- Steps were taken to conduct financial auditing in the month of March
- Measures were taken to provide facilities to students to practice to attend KUHS Athletic Meet.
- A Committee of Faculty and students were formed to look into the requirements to modify Herbal garden.
- To conduct Principal and Teachers meeting to discuss issues to improve the Quality of students, purchase of chemicals for practicals and project works etc.



Manoj
Prof (Dr.) P. Manoj Kumar, M.Pharm., Ph.D.
Principal

Minutes of the Meeting

IQAC meeting was conducted on 16/04/2019 at Principal's Chamber at 11.00 am with a silent prayer. The following members were present in the meeting.

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|--------------------------|---------------------------|
| 1. Dr.P.Manoj Kumar | - Chairperson |
| 2. Mr.Arun.J.L. | - Teacher |
| 3. Mrs.Senthila.S | - Teacher |
| 4. Mrs.Kavitha.K.V | - Teacher |
| 5. Dr.D.Shaiju Alfi | - Management Member |
| 6. Mrs.Soorya Kala | - Admin Finance |
| 7. Mrs.Shiji.O.S | - Admin Computer |
| 8. Mr.V.C.Vijayakumar | - Nominee - Local Society |
| 9. Ms.Anjeli Devi.E.M. | - Nominee – Student |
| 10. Mrs.Anju.V.G. | - Nominee – Alumni |
| 11. Mr.C.Christu Das | - Nominee – Employer |
| 12. Mr.Shyam | - Nominee – Industrialist |
| 13. Ms.Shehanaz.S.Najeeb | - Nominee – Stakeholder |
| 14. Mrs.Seena.H. | - Co-ordinator – IQAC |

- Minutes of the previous meeting was discussed and reviewed.
- Discussed the feedback of the delegates who attended the International Seminar conducted in college
- Financial auditing details were discussed
- Sesssional exams were conducted according to KUHS guidelines.
- PTA meeting was conducted and the feedback was evaluated.
- Faculty regular feedback from the students
- Faculty members were allotted to guide and encourage the students to attend GPAT qualifying exam
- Conduct of Christmas celebration report was evaluated.
- Students who participated and won prize in KUHS Athletic Meet were appreciated
- Modification made in the herbal garden was discussed.
- Feedback of the students who attended industrial visit was evaluated and it was found very useful to the students
- Date was decided for the conduct of Principal and teachers meeting to discuss the general issues of institution regarding improvement in result, completion of portions before the exam etc.
- Committee decided to conduct 'No Tobacco Day' campaign at S K Hospital in association with Indian Express in the month of May.
- Blood donation camp was decided to be conducted in the campus in association with NIMS Hospital, Neyyattinkara within a period of 3 months.
- The committee decided to conduct a Pharmacy Seminar workshop 2019 in the month of June with the contribution of all the Head of the Departments of the institution.



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Prof.(Dr.)P.Manoj Kumar, M.Pharm., Ph.D.
Principal