



THE DALE VIEW COLLEGE OF PHARMACY & RESEARCH CENTRE

Approved by PCI, AICTE and Affiliated to Kerala University of Health Sciences

An ISO 9001-2015 Certified Institution

ACCREDITED BY NAAC

Recognized under Section 2 (f) of the UGC Act 1956

Punalal P.O. Thiruvananthapuram, Pin : 695575, Phone : 0472 - 2853763, 2852394

Fax: 0472 -2852394 Website: www.daleviewcollege.com / Email: dvpharma@gmail.com

Ref: Admin: 2019/11

18/11/2019

Dear **Ms.ANEETA TOMS.**
Vembeny, Perukavu.P.O,
Trivandrum - 73

Dear **Ms.ANEETA TOMS**

Welcome to The Dale View Family!

With reference to your application and the subsequent interview held on 11/11/2019 the Management is pleased to appoint you as Lecturer in the Dale View College of Pharmacy and Research Centre, Punalal with effect from 18/11/2019 on the following terms and conditions.

A. NATURE OF APPOINTMENT

Your appointment will be on contract for a period of one year from the date of joining. Your performance will be periodically evaluated and you will be considered for absorption or extension of contract only on satisfactory completion of contract. A fresh order will be issued in either case.

B. WORKING HOURS

The working hours would be from 9.00 am to 4.30 pm on all weekdays i.e. from Monday – Saturday. Second Saturday and Sunday would be holidays subject to the discretion of the duties to be complied.

C. LEAVE & APPLICABILITY

You will be eligible for Casual Leaves – 15 Nos. in a calendar year. Casual Leaves cannot be carry forwarded to next year and you cannot apply for a casual leave once availed.

D. CONFIDENTIALITY

- You shall abide by the instruction in the matters pertaining to the management as well as the code of discipline existing or extended from time to time.
- You shall observe punctuality
- You shall observe all the rules & regulations of the institution.
- You will observe strict secrecy with regard to institution matters, which may come to your knowledge & possession in the course of your service with the institution and shall not divulge the same to any person or institution whatsoever, prejudicial to the reputation, interest and welfare of the institution, at any time.
- You will keep in safe custody all institution records entrusted to you during the course of your service with the institution, and they will remain to be the institution's property at all times.
- The terms of your employment contract detailed above are strictly confidential and should be treated as privileged information between you and the institution. You are expected to maintain such information appropriated.

J. REPORTING

You will be reporting to the Principal through the Head of the Department who will be your immediate supervisor.

TERMINATION OF EMPLOYMENT

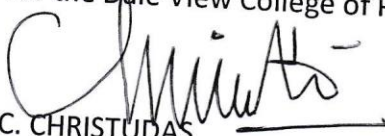
- During your services with the institution, either side can terminate the employment by giving a 60 days notice or salaries in lieu of notice.
- During the course of your employment, if you at any time render yourself incompetent to perform your duties or if you should misconduct yourself or be disobedient, intemperate, irregular in attendance or commit any breach of terms of your employment or of any of the stipulations contained here in, the institution shall without prejudice to any of its rights under the terms contained herein, be entitled to terminate your employment forthwith, with out notice, on payment in lieu of notice and to deduct from your salary emoluments, if any, from the dues to you, the amount of damage the institution may have sustained.

OTHER CONDITIONS

A copy of your resume (photo affixed), copy of mark sheets, Degree Certificates (UG, PG), Course Certificate, Pharmacy Council Registration Certificate, PAN card, Aadhar card, Plus Two certificate, SSLC Certificate Copy, Copy of voter's ID/ Passport and Ten (10) Passport size photographs is to be given at the time of joining. In case of past experience, copy of the relieving order, and experience certificate would be mandatory. You will keep us informed of any change in your residential address, family status or any other personal particulars relevant to your employment. You may sign and return the copy of this order, in token of you having accepted the terms and conditions thereof and inform us your date of joining.

Wishing you Good Luck and Happy Association With us.

For the Dale View College of Pharmacy & Research Centre,



C. CHRISTUDAS

Chairman & Managing Director



Prof. (Dr.) N. Manoj Kumar, M.Pharm., Ph.D.
Principal



NEHRU COLLEGE OF EDUCATIONAL AND CHARITABLE TRUST

REF:NCT/NCP/AP/19

05.12.2019

To
Ms.Nihala Nazeer,
Habsa Bhavan,
Edava P O,
Varkala, Thiruvananthapuram

Dear Sir/Madam,

**Sub: Your Appointment as Assistant Professor in NEHRU COLLEGE OF PHARMACY,
Pampady, Thrissur Dist. – Reg.**

With reference to your application and subsequent interview and as recommended by the selection committee for the post of FULL TIME ASSISTANT PROFESSOR we have pleasure in offering you employment with us in the above post under the following terms and conditions.

1. Your work – load will be as per University / A.I.C.T.E. Norms
2. You should be present in the College on all working days and your day-to-day duties will be as per AICTE/University rules and regulations, besides directions from the principal and undersigned.
3. Your monthly salary will be as per A.I.C.T.E. Norms (15600 - 39100) with gross Salary of Rs.21600/-).
4. Initially you will be on probation for a period one year from the date of joining. If found satisfactory, the appointment will be confirmed after that period or probation period extended.
5. Your services can be terminated at any time by giving three month's notice on either side or salary in lieu thereof. However, your services can be terminated without notice during the probation period.
6. You will have to join duty on 05.12.2019 Fore noon.
7. If the above terms and condition are acceptable to you, you may submit to us all attested copies of certificates to support your qualifications and experience given in your bio-data. The duplicate of this order may be signed and returned to us as a token of acceptance of the order besides an acceptance letter.

Yours faithfully,

MANAGING TRUSTEE

All Terms & Conditions accepted.

SIGNATURE : Nihala
NAME : NIHALA NAZEER
DATE : 5/12/19

Address for Reply : Nila Gardens, Pampady, Thiruvilwamala, Thrissur - 680 588, Kerala, Ph: 91 - 4884 - 281670, 282070, E-mail : ncerc@rediffmail.com

Regd. Off. : 451-D, Palakkad Main Road, Kuniamuthur, Coimbatore - 8, Phone : 0422-2251148, Fax : 0422-2251147



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Fax: 0472 -2852394 Website: www.daleviewcollege.com / Email: dvpharma@gmail.com

Ref: Admin: 2019/10

18/03/2019

Ms.SUMAYYA.S
S.S.Manzil,
Pulikuzhi,
Chekkekonom.P.O.,
Trivandrum

Dear Ms.SUMAYYA.S.,

Welcome to The Dale View Family!

With reference to your application and the subsequent interview held on 11/03/2019 the Management is pleased to appoint you as Lecturer in the Dale View College of Pharmacy and Research Centre, Punalal with effect from 18/03/2019 on the following terms and conditions.

A. NATURE OF APPOINTMENT

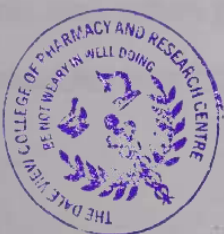
Your appointment will be on contract for a period of one year from the date of joining. Your performance will be periodically evaluated and you will be considered for absorption or extension of contract only on satisfactory completion of contract. A fresh order will be issued in either case.

B. WORKING HOURS

The working hours would be from 9.00 am to 4.30 pm on all weekdays i.e. from Monday – Saturday. Second Saturday and Sunday would be holidays subject to the discretion of the duties to be complied.

C. LEAVE & APPLICABILITY

You will be eligible for Casual Leaves – 15 Nos. in a calendar year. Casual Leaves cannot be carry forwarded to next year and you cannot apply for a casual leave once availed.



Prof.(Dr.)Sumanj Kumar, M.Pharm., Ph.D.
Principal



NABH Accredited



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25.12.2020

To,
Ms.Anees Sefrin
Clinical Pharmacist Trainee
PR^S Hospital Private Limited

Appointment order

Dear Ms.Anees,

On successful completion of your training period , we are pleased to appoint you Clinical Pharmacist at PR^S Hospital. You will be on probation for a period of six months within a period of 2 years, with effect from 25.12.2020. If your performance is not satisfactory, your services shall be discontinued.

You will be paid a monthly Remuneration of Rs.13000/- during the above mentioned period.

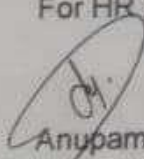
You will be reporting to Mr.Perumal K during your service period at our organization. Your working hours and duties will be as assigned by the In-charge. You will be eligible for leave according to the rules/regulations of our organization. All your leave should be availed only after prior sanction from your In-charge.

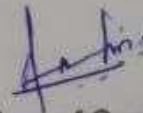
You are liable to give one month notice on your resignation. Experience certificate will be issued only on completion of one month notice period or on payment of remuneration in lieu of notice period.

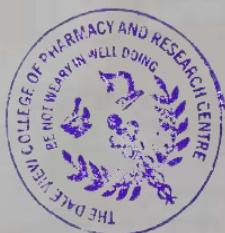
You have to attend training sessions conducted by our organization and attend outside training as per the instruction of Management.

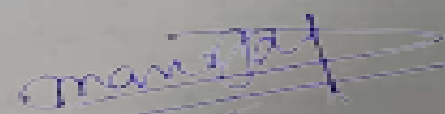
Yours Sincerely,
For HR Department

I Read, Understood & Accept


Anupama.U
HR Manager


Signature of Candidate




Prof.(Dr.)Suresh Kumar, B.Pharm., Ph.D.
Principal

HR DEPT

ADMN/23308



NABH Accredited



ISO 9001:2015 Certified



26.12.2020

To,
Ms. Sajila Sylus
Clinical Pharmacist Trainee
PR^S Hospital Private Limited

Appointment order

Dear Ms. Sajila,

On successful completion of your training period, we are pleased to appoint you Clinical Pharmacist at PR^S Hospital. You will be on probation for a period of six months within a period of 2 years, with effect from 26.12.2020. If your performance is not satisfactory, your services shall be discontinued.

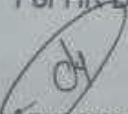
You will be paid a monthly Remuneration of Rs.13000/- during the above mentioned period.

You will be reporting to Mr. Perumal K during your service period at our organization. Your working hours and duties will be as assigned by the In-charge. You will be eligible for leave according to the rules/regulations of our organization. All your leave should be availed only after prior sanction from your In-charge.


You are liable to give one month notice on your resignation. Experience certificate will be issued only on completion of one month notice period or on payment of remuneration in lieu of notice period.

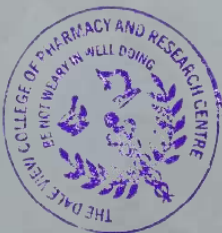
You have to attend training sessions conducted by our organization and attend outside training as per the instruction of Management.


Yours Sincerely,
For HR Department


Anupama.U
HR Manager

I Read, Understood & Accept


Signature of Candidate




Prof. (Dr.) Subash Kumar, M.Pharm, Ph.D.
Principal

HR DEPT

ADMN/23307



NABH Accredited



ISO 9001: 2015 Certified



26.12.2020

To,
Ms. Sajila Sylus
Clinical Pharmacist Trainee
PR^S Hospital Private Limited

Appointment order

Dear Ms. Sajila,

On successful completion of your training period, we are pleased to appoint you Clinical Pharmacist at PR^S Hospital. You will be on probation for a period of six months within a period of 2 years, with effect from 26.12.2020. If your performance is not satisfactory, your services shall be discontinued.

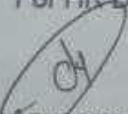
You will be paid a monthly Remuneration of Rs.13000/- during the above mentioned period.

You will be reporting to Mr. Perumal K during your service period at our organization. Your working hours and duties will be as assigned by the In-charge. You will be eligible for leave according to the rules/regulations of our organization. All your leave should be availed only after prior sanction from your In-charge.


You are liable to give one month notice on your resignation. Experience certificate will be issued only on completion of one month notice period or on payment of remuneration in lieu of notice period.

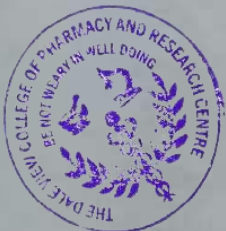
You have to attend training sessions conducted by our organization and attend outside training as per the instruction of Management.


Yours Sincerely,
For HR Department


Anupama.U
HR Manager

I Read, Understood & Accept


Signature of Candidate




Prof. (Dr.) Prasad Kumar, M.Pharm, Ph.D.
Principal

HR DEPT

ADMN/23307



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Fax: 0472-2852394, Website: www.daleviewcollege.com / Email: dvpharma@gmail.com

Ref: Admin: 2021/01

11/01/2021

Ms. VAISHNA V CHANDRAN,

Vaishna Bhavan,
Mankattumoola,
Oorupoika.P.O.,
Trivandrum - 695104

Dear **Ms. VAISHNA V CHANDRAN,**

Welcome to The Dale View Family!

With reference to your application and the subsequent interview held on 28/12/2020 the Management is pleased to appoint you as Lecturer in the Dale View College of Pharmacy and Research Centre, Punalal with effect from 11/01/2021 on the following terms and conditions.

A. NATURE OF APPOINTMENT

Your appointment will be on contract for a period of one year from the date of joining. Your performance will be periodically evaluated and you will be considered for absorption or extension of contract only on satisfactory completion of contract. A fresh order will be issued in either case.

B. WORKING HOURS

The working hours would be from 9.00 am to 4.30 pm on all weekdays i.e. from Monday – Saturday. Second Saturday and Sunday would be holidays subject to the discretion of the duties to be complied.

C. LEAVE & APPLICABILITY

You will be eligible for Casual Leaves – 15 Nos. in a calendar year. Casual Leaves cannot be carry forwarded to next year and you cannot apply for a casual leave once availed.



Prof. (Dr.) Suresh Kumar, M.Pharm., FCS,
Principal