



# THE DALE VIEW COLLEGE OF PHARMACY & RESEARCH CENTRE

Approved by PCI, AICTE and Affiliated to Kerala University of Health sciences

An ISO 9001-2015 Certified Institution

Accredited by NAAC

Recognized under Section 2 (f) of the UGC Act 1956

Punalal.P.O., Thiruvananthapuram, Pin :695575. Phone: 0472-2853763, 2852394, 9446802073

Website:[www.daleviewcollege.com/new](http://www.daleviewcollege.com/new) Email : [dvpharma@gmail.com](mailto:dvpharma@gmail.com)

## CODE OF ETHICAL CONDUCT POLICY DOCUMENT

As an institution dedicated to maintain the apt ambience for learning and the highest level of academic performance, our institution is committed to excellence and integrity in all its endeavours. In this way, we aim to maintain the trust and confidence of both the College community and the public.

The Dale View administrators, employees and students are expected to undertake their responsibilities on the College's behalf with diligence and professionalism and to comply with the highest standards of honesty, integrity, and fairness.

College community as well as third parties; protect the privacy of confidential information; and compliance with all applicable laws, rules, and regulations.

### A. SCOPE

This Code of Ethical Conduct applies to all administrators, employees and students of The Dale view college . It is not intended to replace, and may be supplemented by, specific College policies that have been adopted in the past and that may be adopted in the future.

### B. PURPOSE

The Dale view has always upheld and will continue to uphold the highest levels of ethics, fairness and integrity in all its affairs. This Code of Ethical Conduct serves to:

1. Emphasize the College's commitment to ethical conduct and compliance with the law;
2. Set forth basic standards of ethical behaviour.
3. Help prevent and detect wrongdoing



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## C. ADMINISTRATION OF THE CODE OF CONDUCT AND PROFESSIONAL ETHICS

1. The code of conduct and professional ethics is to be stated in the form of independent handbooks for students, teachers, administrators and other Staff.
2. The inscriptions and the teachings of the founder are to be displayed on the college corridors.
3. The Vision and Mission of the College is to be displayed in all the classrooms and other common learning facilities like the laboratories, library etc..

## D. RESPONSIBILITIES OF THE CODE OF CONDUCT AND PROFESSIONAL ETHICS COMMITTEE

- a. Identifying the code of Conduct for the following stakeholders
  - i. Students
  - ii. Teachers
  - iii. Administrators
  - iv. Other staff
- b. Incorporating the code of Conduct for the various stakeholders on campus in the form of dedicated Handbooks.
- c. Reviewing the Codes at specific intervals and reprinting the Handbooks whenever necessary.
- d. Monitor adherence to the Code of Conduct by periodic announcements to the stakeholders in the form of notices, circulars etc
- e. Plan and organize in coordination with the IQAC professional ethics programmes for students, teachers, administrators and other staff.
- f. Monitor the implementation of the Induction week for students, Inviting Alumni for student interaction programmes, Departmental grooming sessions, Placement Orientations and conduct of Exit Interviews.
- g. Monitor the Annual Strategic Planning Exercise and Induction Programme for the New Faculty Members and other staff.

